

**Castlehead High School Parent Council
Minutes of Meeting 12/06/2024**

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| Present | <p>Graeme Lawrie (GL) Chairperson Gordon Menzies (GM) Headteacher Karen McArdle (KM) Vice chairperson Iain Stephenson Treasurer Hannah Cunningham Caroline Johnstone Alison McKeary (Secretary)</p> |
| Apologies | <p>Lesley Turnbull Sharon Lawrie</p> |
| Minutes of Previous Meeting | <p>Previous minutes agreed</p> |
| Head Teacher Report | <p>RAAC Update - School will be officially closed from end of the school day on 27/6/24 – 5/8/24 as the water requires to be turned off for commencement of the repair work. Deadline for completion of works is September weekend and penalties are in place if not met. Work will be complete on a phased basis which GM will receive an update on during the summer break.</p> <p>Attainment & Achievement Leavers destinations highest ever at Castlehead Attainment for all leavers, above VC in all measures for the first time at CHS</p> <p>Curriculum Curricular change in S3-4 & Wider Achievement</p> <p>Staffing Changes 5 upcoming retirements and 4 staff members going on Maternity Leave 2 staff members returning Appointments made - Pupil Support/Science/ICT/Physics/Modern studies/Maths/School Business Manager Biology TBC, PT LTA TBC. NQT's in Maths/English/ RE/ Art/ Technical</p> <p>Other Successes New S5/6 Team work day Creativity Week – Local and National Press Rights Respecting Schools – Silver Award LGBT Scotland – Gold Award Whole School Awards Ceremony</p> <p>Activities Days Digital careers event, digital creativity workshops, Duke of Edinburgh, Glasgow Airport visits, Janet Coats awards, Man City/Anfield European trips, Mental Health week success, Paired reading, panto trip, primary netball, Renfrewshire concert, Renfrewshire cross country and athletics, Renfrewshire games, Visit from Ross Muir (Artist), Brian Conaghan (Author) and Darren McGarvey (author), Paisley Book Festival, RAMH pupil success, Forth Road Bridge trip, Kelvingrove art gallery, Malaga Trip, Snowball, Xmas concert, summer concert, DXC pupils success, UK Maths Challenge, World Food event, Ait Fryer project, Mobile phone policy, Future Paisley steering group, Great Christmas House event, Santa Dash, First ever Christmas Market, Waterstones book visit, Castlehead Comics collection with Neil Slorance, MVP and I am Me training for senior pupils, Moya Castlehead young artists and many more.</p> <p>School Improvement Plan 23/24 consultation Parent survey (350 responses) stated the three key areas for improvement should be:</p> <ol style="list-style-type: none"> 1. Improving Literacy and Numeracy outcomes for all our young people 2. Continuing to upskill our staff on delivering high quality learning experiences for our young people. 3. Continue to develop our work around creating a positive school environment where relationships, nurture and exemplary behaviour are at the heart of productive learning. 4. Increase the leadership opportunities for our pupils at all stages. |

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| | <p align="center">CHS Sow the Seed Community Garden</p> <p>Michelle Bell taking over the project in August - more information to follow Once confirmed PC can arrange grant fund spend as required.</p> |
| Chair's Annual Report | <p>5 PC meetings since the start of term in August 2023. Members attended Renfrewshire Council's PC Chairs Meeting/Annual General Meeting for Connect. Members responded to various surveys issued by Connect.</p> <p>PC have supported the school on activities in relation to RAAC, Curriculum Consultation, LA school review, Nurturing Relationships Policy, Assessment calendar and the Scottish Government Attainment Statistics.</p> <p>Vice Chairperson appointed</p> <p>Secured funding from Glasgow Airport flight path</p> <p>Continued to raise awareness of the Parent Council. Contributed to the school communication strategy and delivery. Supported on other school grant funding requests.</p> <p>Supported at school Christmas Concert delivering interval refreshments and raffle sales.</p> <p>Continued to raise school funds through running of school lottery.</p> |
| Treasurers Report | <p>Opening Balance £1699.09 Income £2942.10 Outgoings £ 65.90</p> <p>Current balance PC Funds – £4575.29</p> |
| Other Matters Arising | <p>Appointment of Roles Secretary – AM proposed to continue in role Treasurer – IS proposed to remain in role</p> <p>GL resigned from role of Chairperson</p> <p>Karen McArdle and Caroline Johnstone proposed by GL as joint chair role. Seconded by AM</p> |
| AOCB | <p>Connect Membership Renfrewshire Council will no longer be meeting the membership cost. Connect requesting contact details for PC to send invoice. No indication of membership fee given. AM to contact connect and request confirmation of the fee.</p> |
| Date of next Meeting | <p>Next Meeting – Tuesday 24th September 6.30pm</p> |